

Post Office Department,

OFFICE OF THE FIRST ASSISTANT P. M. GENERAL,

WASHINGTON, D. C., Dec 31, 1884

SIR: Before the Postmaster General decides upon the application for the establishment of a post office at _____, County of _____, State of _____, it will be necessary for you to carefully answer the subjoined questions, get a neighboring postmaster to certify to the correctness of the answers, and return the location paper to the Department, addressed to me. If the site selected for the proposed office should not be on any mail route now under contract, only a "Special Office" can be established there, to be supplied with mail from some convenient point on the nearest mail route by a special carrier, for which service a sum equal to two-thirds of the amount of the salary of the postmaster at such office will be paid.

You should inform the contractor, or person performing service for him, of this application, and require him to execute the inclosed certificate as to the practicability of supplying the proposed office with mail, and return the same to the Department.

Very respectfully,

FRANK HATTON,

First Assistant Postmaster General.

To Mr. Orsburncare of the Postmaster of Clemmons, who will please forward to him.

STATEMENT.

Orsburn

Select a short name for the proposed office, which, when written, will not resemble the name of any other post office in the United States.

It will be situated in the _____ quarter of Section _____, Township _____, Range _____, in the County of _____, State of _____, being the route from _____ to _____, on which the mail is now carried _____ times per week.

The contractor's name is _____

Will it be directly on this route?—Ans. _____If not, how far from, and on which side of it?—Ans. _____How much will it INCREASE the travel of the mail one way each trip?—Ans. _____Where will the mail leave the present route to supply the proposed office?—Ans. _____Where intersect the route again?—Ans. _____What post office will be left out by this change?—Ans. _____If not on any route, is a "Special Office" wanted?—Ans. _____

The name of the nearest office to the proposed one, on the same route, is _____

its distance is _____ miles in a _____ direction from the proposed office.

The name of the nearest office on the same route, on the other side, is _____

its distance is _____ miles in a _____ direction from the proposed office.

The name of the nearest office to the proposed one, not on this route, is _____

distance by the most direct road _____ miles in a _____ direction from the proposed office.

The name of the most prominent river near it is _____

The name of the nearest creek is _____

The proposed office will be _____ side of it, and will be _____ miles from said river, on the _____ side of it.

The name of the nearest railroad is _____

If on the line of or near a railroad, on which side will the office be located; how far from the track; and what is, or will be, the name of the station?—Ans. _____What will be the distance from the proposed site to the nearest any station?—Ans. _____

State name of station: _____

What will be the distance from the proposed site to the nearest station at which mail trains make regular stops?—Ans. _____

State name of station? _____

If the proposed office is located where it can be supplied from a crane or flag station, or located over 50 miles from the station where mail trains make regular stops, will the mail be carried to and from the proposed office without expense to the Department?—Ans. _____If it be a village, state the number of inhabitants.—Ans. _____Also, the population to be supplied by the proposed office.—Ans. _____

A diagram, or sketch from a map, showing the position of the proposed new office, with neighboring river or creek, roads, and other post offices, towns, or villages near it, will be useful, and is therefore desired.

A correct map of the locality might be furnished by the county surveyor, but this must be without expense to the Post Office Department.

ALL WHICH I CERTIFY to be correct and true, according to the best of my knowledge and belief, this _____ day of _____, 1884.

(If Sign full name.)

I CERTIFY that I have examined the foregoing statement, and that it is correct and true, to the best of my knowledge and belief.

Postmaster at _____

(OVER.)

Be careful to answer the inquiries fully and accurately, or the case will not be acted upon.

Diagram showing the site of the

Q. B. Brown

Post Office

in Township 7 (N. or S.), Range 64 (E. or W.) of

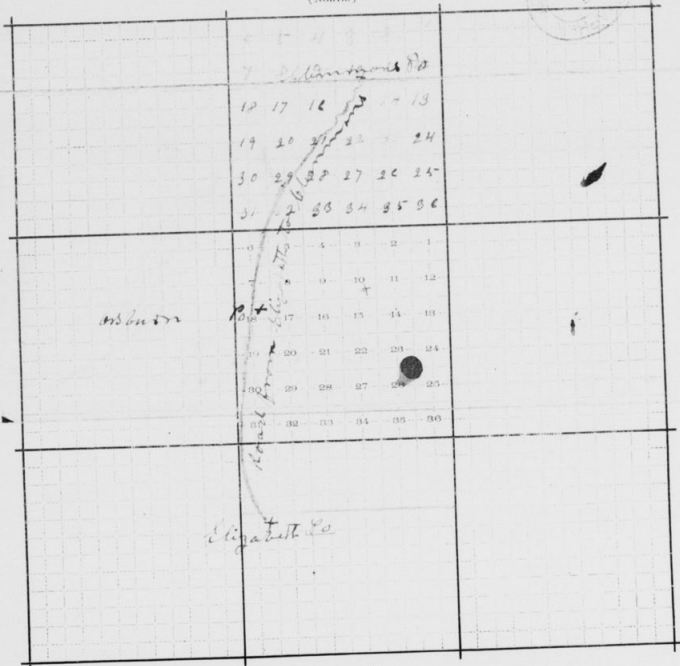
Principal

Meridian, County of Albert

of Colorado, with the adjacent Townships and Post Offices.

It is requested that the exact site of the proposed or existing Post Office, as also the roads to the adjoining offices, and the larger streams or rivers, be marked on this diagram, to be returned as soon as possible to the Post Office Department.

(NORTH.)



Scale $\frac{1}{2}$ inch to the mile.

(SOUTH.)