

M.S.

Post Office Department
FOURTH ASSISTANT POSTMASTER GENERAL
Washington

RETURN TO
DIVISION OF TOPOGRAPHY

Postmaster,

MANITOU SPRINGS,

COLO.

OCT 17 1941

The following information is required in order that your post office may be shown in its proper location on postal maps. Please complete this form immediately and return it without delay with the map or sketch described on the reverse side. A letter of reply is not necessary.

Harris Myers
FOURTH ASSISTANT POSTMASTER GENERAL

1. Street address of post office Cannon & Grand County El Paso
2. Township 14 (If location is described by section, township, and range, fill in line 3.)
3. SW quarter of section 5 Township 14 N. or S. South Range 67 W. 6th PM
4. Nearest adjoining county Teller How far: Shortest air distance? _____ By road? 11 Miles
5. Nearest U. S. or State highway US 24 Direction from P. O. South Distance 300 feet
6. Name of nearest railroad station Colorado Springs Name of railroad _____
7. Distance by road to railroad station 6 miles Direction from post office East
8. Shortest air distance to nearest tracks 6 miles Direction from post office East
9. Streams or bodies of water nearest to your office:

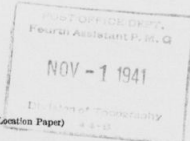
Name	Direction from post office	Distance
<u>Mountain Creek</u>	<u>South</u>	<u>200 feet</u>

10. Post offices nearest to your office (one in each general direction):

Name	County	Direction from your office	Distance by road
<u>Colorado Springs</u>	<u>El Paso</u>	<u>East</u>	<u>6 miles</u>
<u>Cascade</u>	<u>CO</u>	<u>West</u>	<u>4 miles</u>

11. How is mail supplied to your office?

Star Route From where? Colo Springs
(Railroad, star route, rural route, etc.)



(Date) 10/23/41

(Signed) Eus C. Flarke

Postmaster,

Post office MANITOU SPRINGS, COLO.

(OVER)

16-5017

IMPORTANT.—A map showing the location of your post office must be submitted with the return of this paper. A highway map such as prepared by State, county, or local agencies is preferred, if it can be furnished without expense to the Department. Be sure, however, to mark on it the exact site of the post office, placing a small dot in the proper square or block and on the proper side of the street.

If no map can be furnished it is necessary to draw a sketch on one of the diagrams below.

INSTRUCTIONS

These diagrams are furnished simply to make it easier to draw a sketch that will show correct distances from your post office.

SQUARE DIAGRAM

Use this diagram if your post office is located in an area described by section, township, and range, and you have filled in line 3 on the other side. Otherwise use the circular diagram.

Place a small dot representing your post office in the proper quarter-section and fill in the blanks for township and range numbers.

Then draw the following features:
(Note that one-half inch on the paper equals 1 mile on the ground.)

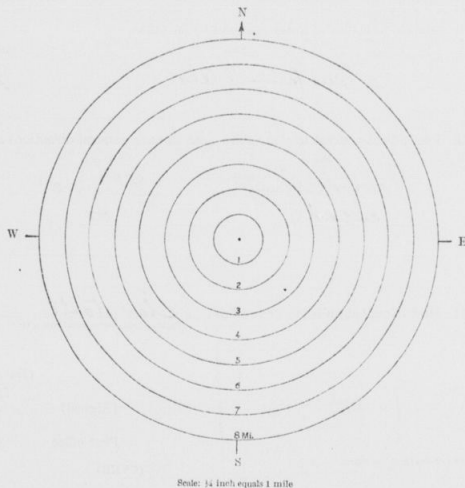
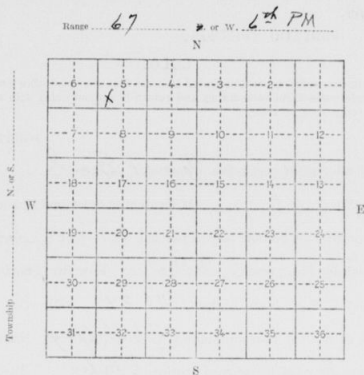
- Adjacent post offices (show with small dots and name).
- Railroads (show by single line with cross marks; name).
- Highways (show by double lines close together and mark U. S. and State numbers; name in margin the post office to which each road leads).
- Rivers, creeks, lakes, etc. (show by wavy lines and name).
- County line (show by dashes).

CIRCULAR DIAGRAM

Use this diagram if your post office is NOT located in an area described by section, township, and range.

Let the dot in the center of the circle represent your post office.

Then draw the features a, b, c, d, and e, as described above. (Note the scale of this diagram: One-quarter inch equals 1 mile.)



Post Office Department
FOURTH ASSISTANT POSTMASTER GENERAL
Washington

RETURN TO
 DIVISION OF TOPOGRAPHY

Postmaster,

Manitou Springs, Colo.

APR - 9 1941

The following information is required in order that your post office may be shown in its proper location on postal maps. Please complete this form immediately and return it without delay with the map or sketch described on the reverse side. A letter of reply is not necessary.

FEDERAL BUILDING

Nelson Myers
 FOURTH ASSISTANT POSTMASTER GENERAL

1. Street address of post office Manitou Springs Colo County El Paso
2. Township 14 (If location is described by section, township, and range, fill in line 3.)
3. SW quarter of section 5 Township 14 or S. Range 66 or W. 6th PM
4. Nearest adjoining county Teller How far: Shortest air distance? _____ By road? 10 Miles
- 4a. Distance: P.O. from old site 1100 feet Direction: P.O. from old site West Distance 300 feet
5. Nearest U. S. or State highway US 24 Direction from P.O. South Distance 300 feet
6. Name of nearest railroad station Colorado Springs Name of railroad Denver & Rio Grande Santa Fe & Midland Terminal
7. Distance by road to railroad station 6 Miles Direction from post office East
8. Shortest air distance to nearest tracks 6 Miles Direction from post office East
9. Streams or bodies of water nearest to your office:

Name	Direction from post office	Distance
<u>Fountain Creek</u>	<u>South</u>	<u>200 feet</u>

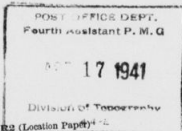
10. Post offices nearest to your office (one in each general direction):

Name	County	Direction from your office	Distance by road
<u>Colorado Springs Colo</u>	<u>El Paso</u>	<u>East</u>	<u>6 Miles</u>
<u>Pasadena Colo</u>	<u>El Paso</u>	<u>West</u>	<u>4 Miles</u>

11. How is mail supplied to your office?

Star Route
 (Railroad, star route, rural route, etc.)

From where? Colorado Springs



(Date) April 1st 1941

(Signed)

Paul C. Flack

Postmaster.

Post office

Manitou Springs Colo

16-0077

(OVER)

If no map can be furnished it is necessary to draw a sketch on one of the diagrams below.

INSTRUCTIONS

Pascioli

SQUARE DIAGRAM

Township 44 R. 16 S. W

14

Township

- a. *Adjacent post offices* (show with small dots and name).
- b. *Railroads* (show by single line with cross marks; name).
- c. *Highways* (show by double lines close together and mark U. S. and State numbers; name in margin the post office to which each road leads).
- d. *Rivers, creeks, lakes, etc.* (show by wavy lines and name).
- e. *County line* (show by dashes).

CIRCULAR DIAGRAM

317

— 15 —



Post Office Department
FOURTH ASSISTANT POSTMASTER GENERAL
Washington

December 27, 1935.

Postmaster, MANITOU SPRINGS (formerly Manitou)EL PASO CO.COLORADO.

In order that the site of your post office may be accurately located on the post-route maps, the following information is required. This form, together with a sketch described on the reverse side, should be completed and returned to the Division of Topography without delay.

FOURTH ASSISTANT POSTMASTER GENERAL

1. Name of post office Manitou Springs Other name by which town is known Manitou
 2. Township in which post office is located 14 What part? Center
 3. County in which post office is located El Paso Nearest adjoining county Teller
 4. Distance to nearest point of county line: By air 9 miles By traveled road 11 miles
 5. If your post office is located in an area that has been divided into sections by the U. S. Land Office, give the following data:
 _____ quarter of section 4-5-6 Township 14 N. or S. _____ Range 67 E. or W. West

6. Post offices nearest to your office (one in each general direction):

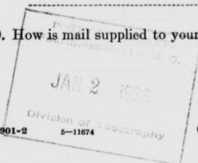
Name	County	Direction from your office	Distance by road
<u>Pueblo Springs</u>	<u>El Paso</u>	<u>East</u>	<u>6 miles</u>
<u>Gasconade</u>	<u>"</u>	<u>West</u>	<u>4 1/2 miles</u>

7. Name of nearest railroad Denver & Rio Grande Western Direction from post office East Distance from post office 13.00 ft.
Midland Terminal Direction from post office South Name of nearest railroad station D. & R. G. W. South

8. Streams nearest to your post office (state whether River, Creek, Branch, etc.)

Name	Direction from post office	Distance
<u>Fountain Creek</u>	<u>North</u>	<u>150 feet</u>

9. How is mail supplied to your office? (Railroad, star route, etc.)
- Star Route # 65253

(Signed) Eus C. Flacke Postmaster.(Date) Dec 30 1935

USE ONLY THE DIAGRAM THAT IS APPLICABLE TO YOUR LOCALITY

CIRCLE: for unsectionized country. SQUARE: for sectionized land

DIRECTIONS

In the circle, let the dot represent your post office,

or

In the square, place a dot representing your post office in the proper quarter section;

then

Draw the following features, if within the area of the diagram, in proper relation to your post office:

Adjacent post offices (show with dot);

Railroads (show by line with cross-marks);

Main highways (name and show on margin name of town to which each road leads);

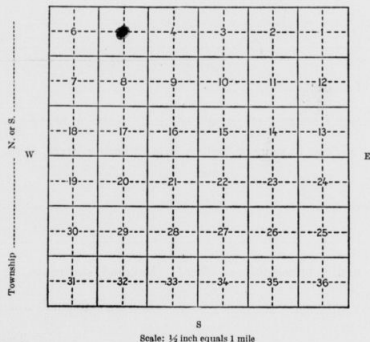
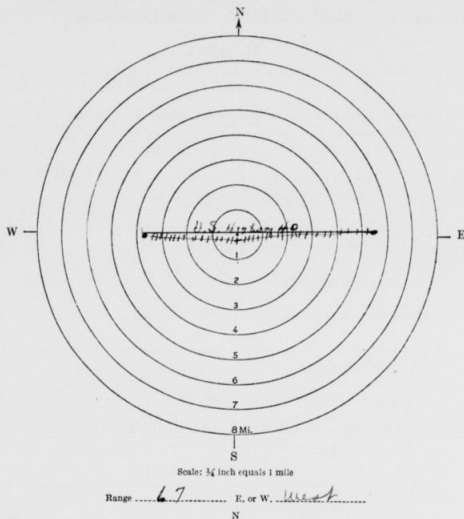
Rivers and creeks;

County line (show by dashes).

Letter the name on each item shown on the sketch.

Be careful to show each feature distinctly and draw according to the scale given under the diagram being used.

If a map of your town is available and can be furnished without expense, it should be marked with the location of your post office and forwarded for the files of the Division of Topography.



Post Office Department,

TOPOGRAPHER'S OFFICE.

Washington, Oct. 4th, 1887.

Sir:

To enable the Topographer of this Department to determine, with as much accuracy as possible, the relative positions of Post Offices, so that they may be correctly delineated on its maps, the Postmaster General requests you to fill up the spaces below, and the diagram on fourth page, returning the same, verified by your signature and dated, under cover to this Office.

Respectfully, &c.,

David Enright

Topographer P. O. Dept.

TO POSTMASTER AT

Manitou Springs
El Paso County
Colorado

The (P. O. Dept.) name of my Office is Manitou Springs* Its local name is ManitouIt is situated in the N. W. quarter of Section No. 5, in Township

14 (north or south), Range 67 (east or west), County
of Col. Paso, State of Colorado

The name of the most prominent river near it is Pue. PlatteThe name of the nearest creek is Mountain, Loui Bouille

This Office is 33 miles from said river, on the East side of it, and is 10 feet
miles from said nearest creek, on the South side of it.

The name of the nearest Office on route No. 38139 is Cascade, and its
distance is 5 miles, by the traveled road, in a N. W. direction from this my Office.

The name of the nearest Office, on the same route, on the other side, is Manitou Springs Head of Route
and its distance is _____ miles in a _____ direction from this my Office.

The name of the nearest Office off the route is _____, and its
distance by the most direct road is _____ miles in a _____ direction from this my Office.

This Office is at a distance of 1285 feet from the Nearest Station of
the Denver & Rio Grande Railroad, on the west side of the railroad.

State, under this, the names of other Offices near your Office, in different directions from it, and their distances from it by the most direct roads. Colorado City Distance 3 miles
Colorado Springs Distance 5 1/2 miles East

* If the town, village, or site of the Post Office be known by another name than that of the Post Office, state that other name here, that it may be identified on the map of the State (or Territory).

† A diagram of the township and sections (or, where the land is not so divided, a sketch map), showing the precise location of your Office, together with the adjoining Post Offices, towns, or villages, the roads, railroads, and larger streams or creeks, in addition to the above, will be useful, and is desired.—(See diagram blank accompanying this, to be filled up.)

(Signature of Postmaster.)

J. M. Green

(Date.)

October 12

Diagram showing the site of the *Manitou Springs Post Office*
in Township *14* Range *67* of *105* Principal
Meridian, County of *El Paso*, State
of *Colorado*, with the adjacent Townships and Post
Offices.

It is requested that the exact site of the proposed, or existing Post Office, as also the roads to the adjoining Offices, and the larger streams or rivers, be marked on this diagram, to be returned as soon as possible to the Post Office Department. If on, or near a railroad, mark the railroad and adjacent Station accurately.

