

H.T.

Post Office Department
FOURTH ASSISTANT POSTMASTER GENERAL

Washington

RETURN TO
DIVISION OF TOPOGRAPHY

Postmaster,

HILL TOP COLO

JAN 13 1942

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DIVISION OF TOPOGRAPHY

The following information is required in order that your post office may be shown in its proper location on postal maps. Please complete this form immediately and return it without delay with the map or sketch described on the reverse side. A letter of reply is not necessary.

Nelson Meyer
FOURTH ASSISTANT POSTMASTER GENERAL

1. Street address of post office _____ County Douglas
2. Township Seven (If location is described by section, township, and range, fill in line 3.)
3. NW quarter of section 16 Township 7 N. or S. _____ Range 6 E. or W. West
4. Nearest adjoining county Elbert How far: Shortest air distance? 74 miles By road? 84 miles
5. Nearest U. S. or State highway Colo. 83 Direction from P. O. West Distance 1 mile
6. Name of nearest railroad station Castle Rock Name of railroad Chouteau and Rio Grande
7. Distance by road to railroad station 30 miles Direction from post office Southeast
8. Shortest air distance to nearest tracks 15 miles Direction from post office West
9. Streams or bodies of water nearest to your office:

Name	Direction from post office	Distance
<u>Running Creek</u>	<u>East</u>	<u>5 miles</u>
<u>Cherry Creek</u>	<u>West</u>	<u>6 miles</u>

10. Post offices nearest to your office (one in each general direction):

Name	County	Direction from your office	Distance by road
<u>Parker</u>	<u>Douglas</u>	<u>Northwest</u>	<u>8 miles</u>
<u>Elizabeth</u>	<u>Elbert</u>	<u>Southeast</u>	<u>8 miles</u>
<u>Franktown</u>	<u>Douglas</u>	<u>Southeast</u>	<u>9 miles</u>

11. How is mail supplied to your office? rural route From where? Parker
(Railroad, star route, rural route, etc.)

Postmaster
This is a duplicate of correspondence addressed
to you on OCT 17 1941
Reference is made to correspondence of October 1941
Postmaster's name and address as shown on this card
should be furnished to the Division of Topography
Department may be required to send it

(Date) Jan. 10, 1942

(Signed) Lennart Maloley Postmaster.

Post office Hill Top, Colorado

IMPORTANT.—A map showing the location of your post office must be submitted with the return of this paper. A highway map such as prepared by State, county, or local agencies is preferred, if it can be furnished without expense to the Department. Be sure, however, to mark on it the exact site of the post office, placing a small dot in the proper square or block and on the proper side of the street.

If no map can be furnished it is necessary to draw a sketch on one of the diagrams below.

INSTRUCTIONS

These diagrams are furnished simply to make it easier to draw a sketch that will show correct distances from your post office.

SQUARE DIAGRAM

Use this diagram if your post office is located in an area described by section, township, and range, and you have filled in line 3 on the other side. Otherwise use the circular diagram.

Place a small dot representing your post office in the proper quarter-section and fill in the blanks for township and range numbers.

Then draw the following features:

(Note that one-half inch on the paper equals 1 mile on the ground.)

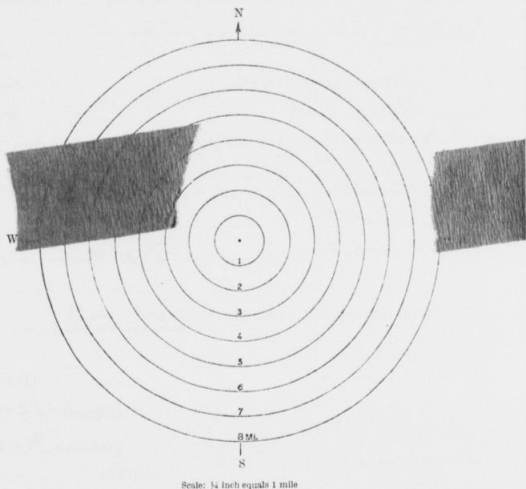
- Adjacent post offices (show with small dots and name).
- Railroads (show by single line with cross marks; name).
- Highways (show by double lines close together and mark U. S. and State numbers; name in margin the post office to which each road leads).
- Rivers, creeks, lakes, etc. (show by wavy lines and name).
- County line (show by dashes).

CIRCULAR DIAGRAM

Use this diagram if your post office is NOT located in an area described by section, township, and range.

Let the dot in the center of the circle represent your post office.

Then draw the features a, b, c, d, and e, as described above. (Note the scale of this diagram: One-quarter inch equals 1 mile.)





Post Office Department
FOURTH ASSISTANT POSTMASTER GENERAL

Washington FEB 20 1914

SIR:

In order that the site of your post office may be accurately represented upon the post-route maps, it is requested that you carefully answer the questions below and furnish a sketch, according to instructions on opposite side of paper, which should be returned to this Division as soon as possible.

Respectfully,

To Postmaster at Hill Top
Douglas Co.,
Colo.

Fourth Assistant Postmaster General.

The name of my post office is Hill Top

If the town, village, or site of the post office be known by another name than that of the post office, state that other name here: _____

My post office is situated in the northwest quarter of section No. 16, in Township 7 S
 Range 65 W, of the _____ principal meridian, County of Douglas
 State of Colo.

The name of the nearest river is South Platte, and the post-office building is at a distance of twenty three miles on the East side of it.

The name of the nearest creek is Cherry, and the post-office building is at a distance of four miles on the East side of it.

The name of the nearest office on my route is Parker
 and its distance is 8 miles, by the traveled road, in a North direction from this, my office.

The name of the nearest office on my route, on the other side, is Elizabeth
 and its distance is 10 miles, in a South direction from this, my office.

The name of the nearest office not on my route is Franktown
 and its distance is 8 miles, by the traveled road, in a West direction from this, my office.

The post-office building is on the East side of the Colorado & Southern Railroad,
 and at a distance of 200 feet from the track.

The railroad station name is Hill Top

My post office is 3/4 mile air-line distance, West from the nearest point of my county boundary.

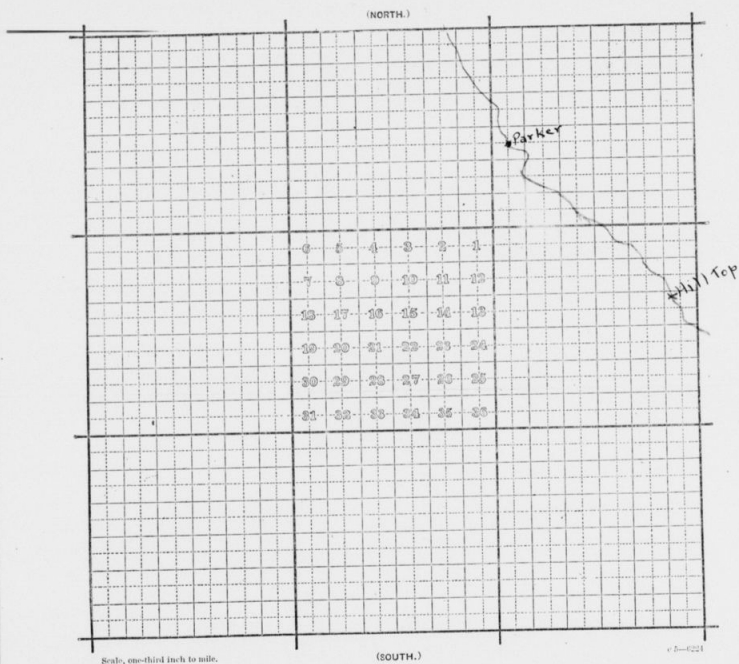
Postmaster: J. R. MikolitzDate: 2-24-14

DIAGRAM, EXPLANATION, AND INSTRUCTIONS.

Indicate upon the diagram the site of the post office by placing a dot in the proper quarter section.
The surrounding offices should be accurately located and the names plainly written.
Draw distinctly the railways, roads, rivers, and creeks.

The post office is situated in the North West quarter of section No. 16
in Township 25 S., Range 65 W., of the _____ principal meridian.
S. or N. E. or W.

In localities not surveyed by the U. S. Land Office, a sketch is requested.



Post Office Department,

OFFICE OF THE FIRST ASSISTANT P. M. GENERAL,

WASHINGTON, D. C.,



" Sit: Before the Postmaster General decides upon the application for the establishment of a post office at Hill Top, County of Douglas, State of Colo., it will be necessary for you to carefully answer the subjoined questions, get a neighboring postmaster to certify to the correctness of the answers, and return the location paper to the Department, addressed to me. If the site selected for the proposed office should not be on any mail route now under contract, only a "Special Office" can be established there, to be supplied with mail from some convenient point on the nearest mail route by a special carrier, for which service a sum equal to two-thirds of the amount of the salary of the postmaster at such office will be paid.

You should inform the contractor, or person performing service for him, of this application, and require him to execute the inclosed certificate as to the practicability of supplying the proposed office with mail, and return the same to the Department.

Very respectfully,

A. E. Stevenson
First Assistant Postmaster General.

To Mrs. Fanny Saur
care of the Postmaster of _____,

who will please forward to him.

The proposed office to be called

STATEMENT.

Hamilton Hill Top

Select a short name for the proposed office, which, when written, will not resemble the name of any other post office in the State.

It will be situated in the SE quarter of Section 16, Township 7, Range 62 (East or West), in the County of Douglas, State of Colo.
It will be on or near route No. _____, being the route from Danvers to Hill Top, on which the mail is now carried _____ times per week.

The contractor's name is _____

Will it be directly on this route?—Yes

If not, how far from, and on which side of it?—Yes

How much will it increase the travel of the mail one way each trip?—Yes

Where will the mail leave the present route to supply the proposed office?—Yes

Where intersect the route again?—Yes

What post office will be left out by this change?—Yes

If not on any route, is a "Special Office" wanted?—Yes

The name of the nearest office to the proposed one, on the same route, is _____

its distance is _____ miles in a _____ direction from the proposed office.

The name of the nearest office on the same route, on the other side, is _____

its distance is _____ miles in a _____ direction from the proposed office.

The name of the nearest office to the proposed one, not on this route, is _____

distance by the most direct road _____ miles in a _____ direction from the proposed office.

The name of the most prominent river near it is _____

The name of the nearest creek is _____

The proposed office will be _____ miles from said river, on the _____ side of it, and will be _____ miles from said nearest creek, on the _____ side of it.

The name of the nearest railroad is _____

If on the line of or near a railroad, on which side will the office be located; how far from the track; and what is, or will be, the name of the station?—Yes

What will be the distance from the proposed site to the nearest flag station?—Yes

State name of station: Hill Top

What will be the distance from the proposed site to the nearest station at which mail trains make regular stops?—Yes

State name of station: Hill Top

If the proposed office is located where it can be supplied from a crane or flag station, or located over so rods from the station where mail trains make regular stops, will the mail be carried to and from the proposed office without expense to the Department?—Yes

If it be a village, state the number of inhabitants.—Yes

Also, the population to be supplied by the proposed office.—Yes

A diagram, or sketch from a map, showing the position of the proposed new office, with neighboring river or creek, roads, and other post offices, towns, or villages near it, will be useful, and is therefore desired.

A correct map of the locality might be furnished by the county surveyor, but this must be without expense to the Post Office Department.

ALL WHICH I CERTIFY to be correct and true, according to the best of my knowledge and belief, this _____ day of _____, 1884.

(If Sign full name.) Francis M. Lauer Proposed P. M.

I CERTIFY that I have examined the foregoing statement, and that it is correct and true, to the best of my knowledge and belief.

James H. Pigeon Postmaster at _____

Edgar Latta (Over.)

