

Division of Supplies

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Post Office Department

FOURTH ASSISTANT POSTMASTER GENERAL

Washington

FEB 20 1914

Sir:

In order that the site of your post office may be accurately represented upon the post-route maps, it is requested that you carefully answer the questions below and furnish a sketch, according to instructions on opposite side of paper, which should be returned to this Division as soon as possible.

Respectfully,

To Postmaster at

Curtis  
El Paso Co.,  
Colo.

Fourth Assistant Postmaster General

The name of my post office is Curtis Colorado

If the town, village, or site of the post office be known by another name than that of the post office, state that other name here:

My post office is situated in the SW 1/4 quarter of section No. 20, in Township 13, Range 10, of the principal meridian, County of El Paso, State of Colorado.

The name of the nearest river is Monument Creek, and the post-office building is at a distance of 3 miles on the West side of it.

The name of the nearest creek is Fountain Creek, and the post-office building is at a distance of 7 miles on the South side of it.

The name of the nearest office on my route is None, and its distance is 1/2 miles, by the traveled road, in a direction from this, my office.

The name of the nearest office on my route, on the other side, is Colorado Springs, and its distance is 4 miles, in a S. E. direction from this, my office.

The name of the nearest office not on my route is Lake View, and its distance is 1 1/2 miles, by the traveled road, in a direction from this, my office.

The post-office building is on the E. side of the A. & S. F. R. Railroad, and at a distance of 1/2 from the track.

The railroad station name is Lake View.

My post office is 1 1/2 miles, air-line distance, 1/2 from the nearest point of my county boundary.

Postmaster: Arthur E. Dauter

Date: March 2 1914

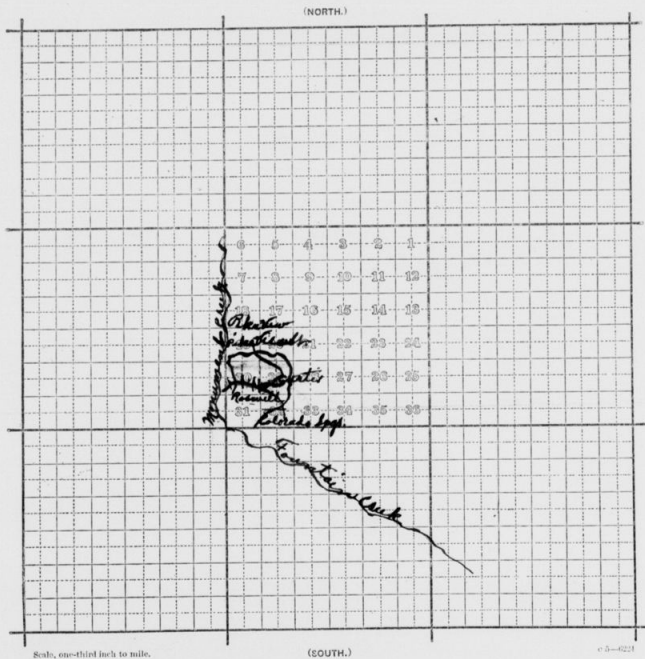
DIAGRAM, EXPLANATION, AND INSTRUCTIONS.

Indicate upon the diagram the site of the post office by placing a dot in the proper quarter section.

The surrounding offices should be accurately located and the names plainly written. Draw distinctly the railways, roads, rivers, and creeks.

The post office is situated in the S 1/4 of Sec 7 quarter of section No. 29  
in Township 13, Range 66th, of the \_\_\_\_\_ principal meridian.  
N. or S. E. or W.

In localities not surveyed by the U. S. Land Office, a sketch is requested.



P.K.

No. 1011.

(LOCATION PAPER.)

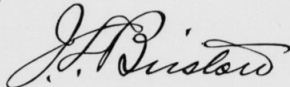
**Post Office Department,**  
OFFICE OF THE FOURTH ASSISTANT POSTMASTER GENERAL,  
APPOINTMENT DIVISION.

WASHINGTON, D. C., AUG 17 1901, 190

SIR: Before the Postmaster General decides upon the application for the establishment of a post office at Curtis, County of El Paso, State of Colorado, it will be necessary for you to carefully answer the subjoined questions, get a neighboring postmaster to certify to the correctness of the answers, and return the location paper to the Department, addressed to me. If the site selected for the proposed office be not on any mail route, only a "Special Office" can be established, to be supplied with mail from some convenient point on the nearest mail route by a special carrier, for which service a sum equal two-thirds the salary of the postmaster will be paid by the Department.

You should inform the contractor, or person performing service for him, of this application, and require him to execute the appended certificate as to the practicability of supplying the proposed office with mail.

Very respectfully,



Fourth Assistant Postmaster General.

To Mr. David C. Reese  
care of the Postmaster of Rowell, who will please forward to him.

STATEMENT. CurtisThe proposed office to be called Curtis

**Notice directions for selecting post office names on next page.**

It will be situated in the SE quarter of Section 29, Township 13 (North or South),  
Range 66 (East or West), El Paso, in the County of El Paso, State of Colorado.  
It will be on or near route No. \_\_\_\_\_, being the route from \_\_\_\_\_  
to \_\_\_\_\_, on which the mail is now carried \_\_\_\_\_ times per week.

Will it be directly on this route?—Ans. \_\_\_\_\_

If not, how much would its supply on this route increase the distance necessarily traveled by the carrier in going once over the route? \_\_\_\_\_

If not on any route, is a "Special Office" wanted?—Ans. Yes To be supplied from Colorado SpringsThe name of the nearest office to the proposed one, on one side, is Rowell  
its distance is three miles in a South West direction from the proposed office.The name of the nearest office, on the other side, is Rocky View  
its distance is three miles in a North West direction from the proposed office.The name of the other nearest office to the proposed one is Rowell  
its distance by the most direct road is three miles in a South W. direction from the proposed office.The name of the most prominent river near it is \_\_\_\_\_  
The name of the nearest creek is MountainThe proposed office will be \_\_\_\_\_ miles from said river, on the \_\_\_\_\_  
side of it, and will be one miles from said nearest creek, on the South West side of it.The name of the nearest railroad is Rock Island.  
If on the line of or near a railroad, on which side will the office be located; how far from the track; and what is, or will be, the name of the station?—Ans. It is not on the line of a Rail RoadGive the population to be supplied by the proposed office.—Ans. Over Three Hundred  
If it be a village, state the number of inhabitants.—Ans. Two Hundred

A diagram, or sketch from a map, showing the position of the proposed new office, with neighboring river or creek, roads, and other post offices, towns, or villages near it, will be useful, and is therefore desired.

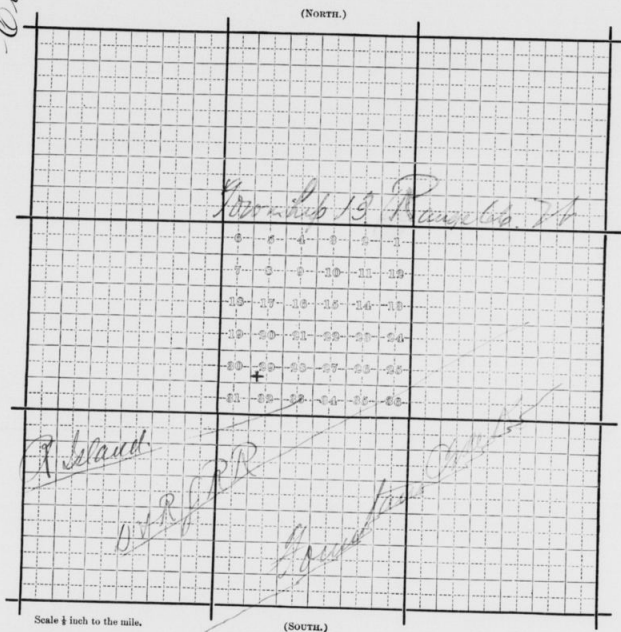
ALL WHICH I CERTIFY TO be correct and true, according to the best of my knowledge and belief, this 2  
day of Sept, 1901(Signature) David C. Reese Proposed P. M.I CERTIFY THAT I have examined the foregoing statement, and that it is correct and true, to the best of my knowledge and belief.  
(This must be signed by Postmaster at nearest office.)

Mary L. Griffin  
Postmaster at Rowell  
El Paso Co. Colorado  
(OVER.)

\* At a "special office" the postmaster is authorized to employ a carrier as often as practicable, for a sum not exceeding two-thirds of the postmaster's compensation.

*Diagram* showing the site of the Curtis Post Office,  
in Township 13 (N. or S.), Range 66 (E. or W.) of \_\_\_\_\_ Principal  
Meridian, County of El Paso \_\_\_\_\_, State  
of Colorado \_\_\_\_\_, with the adjacent Townships and Post Offices.

It is requested that the exact site of the proposed or existing Post Office, as also the roads to the adjoining offices, and the larger streams or rivers, be marked on this diagram, to be returned as soon as possible to the Post Office Department.



#### INSTRUCTIONS RELATIVE TO NAMES OF POST OFFICES.

Attention is called to the following order issued by the Postmaster General, dated April 9, 1894:

"ORDERED, No. 114.—To remove a cause of annoyance to the Department and injury to the Postal Service in the selection of names for newly established post offices, it is hereby ordered, that from this date only short names or names of one word will be accepted. There may be exceptions when the name selected is historical, or has become local by long usage, but the Department reserves the right in such cases to make the exception or not as it sees proper. Names of post offices will only be changed for reasons satisfactory to the Department."

The prefix of "East," "Old," "New," "North," "South," or "West," to the name of a post office is objectionable; as also is the addition of "Burg," "Center," "City," "Corners," "Creek," "Cross Roads," "Depot," "Hill," "Hotel," "Hollow," "Junction," "Mill," "Mound," "Peak," "Plains," "Point," "Port," "Prairie," "Rock," "River," "Run," "Ridge," "Store," "Station," "Springs," "Town," "Vale," "Valley," or "Village," and all other prefixes or additions, as such prefixes or additions are liable to lead to confusion and delay in transmission of the mails.

Delay may often be avoided by here submitting in order of preference several names as the one first selected may be rejected by the Department.